

Northern Henrico Civic Association

Community Meeting Minutes

Tuesday, May 9, 2023, 6:30 p.m.

WELCOME/CALL TO ORDER: The meeting was called to order at 6:36 p.m. by President Dr. Delta Bowers. Dr. Bowers welcomed attendees.

COMMUNITY: Attendees repeated the Pledge of Allegiance to the Flag.

REVIEW/APPROVAL OF MINUTES 03/14/2023: Copies of the minutes were distributed and read silently. **Motioned by Deborah Norris to approve the minutes as received. Seconded by Joyce Newsome. Motion carried.**

TREASURER'S REPORT: Phillip Kirby, Treasurer distributed copies and reviewed fiscal reports as follows:

Financial Report for the period ending April 30, 2023

Beginning cash balance as of Fiscal Year beginning June 1, 2022: \$18,088.61

	ACTUAL	FISCAL YTD
Income	\$27,330.06	\$46,621.71
Less Expenses	<u>\$2,320.59</u>	<u>\$25,964.04</u>
Income over (under) expenses	\$25,009.47	\$20,657.04

Cash Balance as of 04/30/2023 \$38,745.65*

**The account balance is inclusive of \$7,945.50 Capital Campaign raised FY 16-FY23 and \$25,000 Henrico County Grant.*

Proposed NHCA Budget FY 2023-2024

Mr. Kirby reported that income projection dropped membership from 300 to 250 households and decreased building rentals from 3 to 2.5 per month. He further recommended to increase building maintenance to \$25,000 (an additional \$7,500 above the printed proposal). The increase would change total expenses to \$51,040 and Income under expenses to (\$28,990). **Motioned by ??? to approve the Proposed Budget 2023-2024 as presented with the recommended change. Seconded by Gaye King. Motion carried.**

SECURITY: Officer Hearn, Henrico Police Department was not available. President Bowers, reported in his absence that one hundred forty-five (145) incidents of violent crime was reported in the Fairfield District. Dr. Bowers stated that she is committed to continue to work with law enforcement to eradicate crime.

COMMUNITY MAINTENANCE: President Bowers highlighted incidents of property maintenance/upkeep important to maintaining property beautification and value and adherence to local ordinances.

PROPOSED REVENUE STREAMS: President Bowers recommended that we focus renting the NHCA facility to Northern Henrico residents and NHCA members only. A lengthy discussion ensued among attendees regarding whether or not to raise rental fees, the cost of security deposits, when deposits are

refundable/non-refundable, when to have security onsite, should there be a shared cost for utilities, how to keep rental guests from blocking residents' driveways, etc.

Motioned by James Chambers to increase non-member rental fee to \$500 + \$150 refundable deposit and security as needed determined case by case. Seconded by Bill Schmidt. Motion carried.

Motioned by Joyce Newsome to retain NHCA member rental fee at \$250 + \$150 refundable deposit. Seconded by Marian Banks. Motion carried.

Due to requests for further clarification, it was recommended that a committee be established to further explore and develop a viable rental agreement. President Bowers will solicit members to the committee.

NHCA MEMBERSHIP DRIVE: Carmen Daugherty, VP Membership reported five (5) additional memberships since last meeting and two (2) for the new fiscal year. Total membership dues garnered thru 2022-23, inclusive of Capital Campaign donations \$8,380. VP Daugherty stated that although we have new households to join, we have lost some former memberships.

A resident recommended that we post more signs notifying residents of meetings. Bill Schmidt stated that he posts five (5) signs but will increase the number to eight (8).

COUNTY/COMMUNITY INITIATIVES: Bill Schmidt reported that he attended a public hearing earlier this month regarding the **Magellan Parkway I-95 Bridge** extension. The bridge will provide a north entrance to Green City. Mr. Schmidt provided a visual presentation on the proposed 43-mile **Fall Line Trail** that spans from Ashland to Petersburg. On behalf of *Toole Design* a form was distributed soliciting residents' suggestions on what amenities they would like included in the Fall Line Vision Plan that would enhance their respective community. The forms were collected for submission to *Toole Design*.

National Night Out will be held August 1, 2023. Updates will be forthcoming.

NHCA IMPROVEMENTS: Dr. Bowers reported that the \$25,000 Henrico County grant will support facility improvements including replacing ceiling tiles, kitchen flooring and counters, lighting and AC unit; purchase of round tables; and installation of entry walls for Chamberlayne Heights and Chippegate. Bids are being sought.

ELECTION OF BOARD OF DIRECTORS 2023-2024: Dr. Bowers recognized the current Board of Directors serving FY 2022-2023. With no new nominees Dr. Bowers proposed to retain the current Board to serve FY 2023-2024. There were no objections. The NHCA Officers are as follows:

President	Delta R. Bowers, DM
Vice President, Community Relations	Lisa Walker
Vice President, Membership	Carmen Daugherty
Vice President, Building Operations	Kent Walker
Treasurer	Phillip Kirby, CPA
Secretary	Phyllis Washington

QUESTIONS/CONCERNS: Resident expressed concern regarding large skeleton in front yard of property on Chamberlayne Road. The skeleton is a leftover from an extensive Halloween display on the property. The resident reported that storage of the display infringes on the adjacent property of an aged resident.

It was recommended that the resident report to Dominion Power if the skeleton appears to be attached to an electrical pole.

50/50 DRAWING:

Decorative plate (donated by Ms. Rolanda Burns) won by Rose Winston

\$32.50 cash won by Joyce Newsome

ADJOURNMENT: With no further business the meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Phyllis M. Washington, Secretary