

## Northern Henrico Civic Association Meeting

September 10, 2019

### Minutes

**WELCOME/CALL TO ORDER:** The meeting was called to order at 6:37 p.m. by President Dr. Delta Bowers. Attendees recited the Pledge of Allegiance to the Flag. Dr. Bowers welcomed attendees and expressed appreciation for their support and interest in the community.

**REVIEW/APPROVAL OF MINUTES:** The minutes of May 14, 2019 were reviewed silently. Motioned by Friend Wells to approve the minutes as received. Seconded by Phillip Kirby. Motion carried.

### NEW BUSINESS

**Security:** Officer Gough reported that the Days Inn owner has violated the derelict ordinance as of a September 3<sup>rd</sup> court hearing. The owner has 90 days to demolish or renovate/rehab the property and/or face a \$5,000 fine. Planned use of the building is still undetermined.

Roof repair has begun on the property at 8205 Diane Lane. The property owner will also take care of the grass which is in violation of the growth ordinance.

Criminal activity included theft from an auto 1100 block Diane Lane and auto caps stolen from a car 900 block Diane Lane. Officer Gough advised residents to forward any suspicious activity recorded from resident's Door Bell Ring to the Police Department.

Resident inquired about police and unmarked cars activity at Chamberlayne Road and Diane Lane on October 13. Officer Gough stated that she does not know about that incident. Residents expressed further concern regarding number of cars parked on residential property; school bus turning off St. Charles on to Parham Road unsafe; and guard rail needing repair.

**Community Maintenance:** Mark Ballos, Zoning Inspector was introduced with an overview of his responsibilities. In response to a resident's concern Mr. Ballos stated that he has no authority to determine if a covered car is tagged. He reported the following: Virginia Center Commons is in violation of building codes. Notice has been forwarded to VDOT to cut the grass at Brook and Wilkinson corner lot. The developer has responsibility for some portion of the lot. There is a safety concern regarding insufficient lighting or some lights out at the Lowes/Walmart lot at Brook and Parham. Resident expressed concern regarding a dead tree at Chamberlayne and Wilkinson. Mr. Ballos will follow up with the property owner.

**County/Community Initiatives:** Bill Schmidt reported that Stanley Martin Homes has agreed to erect two monuments – one at Chamberlayne Farms Dirk Road triangle and the other at Wildwood and Haverhill. The triangle is on County easement and the latter has been approved by the property owner.

**National Night Out 2019 Results:** Bill Schmidt, Coordinator gave an overview of the event held August 6, 2019, at four community sites. The Planning Committee, chaired by Mr. Schmidt included Dr. Bowers, Monica Kaufman and Friend Wells. Volunteers were acknowledged for their support in advertising, soliciting door prizes, food preparation and site activities. Attendance was noted as follows: NHCA Building (79 adults/8 children), Chamberlayne Baptist Church (63 adults/33 children), First Mennonite Church (62 adults/17 children) and Chamberlayne Heights United Methodist Church (25 adults/4 children) for a total of 291 attendees. County personnel, government officials and candidates (not included in the count) also visited the sites. Overall, the event was a success.

**CAT Theatre:** Charles Wax, CAT Theatre President, newly appointed as of two months ago, was introduced. Mr. Wax reported the following: The 56<sup>th</sup> season will begin with the opening of *Art of Murder* on September 27<sup>th</sup>. A special committee is looking at vision sessions for ideas and choosing a slate of plays for the 57<sup>th</sup> season. Neighbors are welcomed to make suggestions at (804) 338-6205. Signage is needed off Wilkinson Road directing to CAT. Interested in constructing handicap accessible restroom extension to building and is currently looking at architect bids. Question was raised re: who has ownership of the building grounds. Dr. Bowers will check tax records to determine.

Residents may purchase a season of tickets for \$100 which includes nine (9) plays – 5 regular and 4 from partner Virginia Repertoire Theatre.

A resident thanked CAT for children's drama and stated that her granddaughter participated.

### **2019-2020 Officers**

Dr. Bowers introduced newly elected officers and recognized senior advisors. The officers' roster was noted on the agenda.

### **OLD BUSINESS**

**Marketing:** Dr. Bowers reported that the Website is current. Residents were encouraged to join the Facebook.

**Building and Grounds Update:** Our grounds upkeep is leased with Capitol Landscaping. Friend Wells stated that NHCA needs to determine who owns the property the building is situated on.

**Membership Drive Update:** Carmen Daugherty, VP Membership, reported 162 households with current membership for a total of \$5,080. Stanley Martin Homes paid dues for an additional 126 households in the amount of \$3,780, totaling \$8,860 in membership dues. Twenty-two (22) households have paid into the Capital Campaign for a total of \$565. NHCA membership cards were distributed for up-to-date payees.

Ms. Daugherty stated that there has been insufficient participation in the membership drive, therefore, the gift has been deferred. An appeal was made to encourage our neighbors to join the Association.

A new participant reported that she had difficulty paying membership online. Dr. Bowers will look into setting up Pay Pal.

**Treasurer's Report:** Philip Kirby, Treasurer, distributed and reviewed the Financial Report for the period ending August 31, 2019. The report header was corrected to reflect Fiscal Year 2019-2020. Cash balance for ending period, \$25,691.89 is inclusive of Capital Campaign funds. Mr. Kirby noted that the June 1<sup>st</sup> beginning balance was inclusive of insurance payment for accident at Chamberlayne Road and Diane Lane. Building maintenance expense was for replaced toilet and lighting. Also the Association dues in this report is \$300 less than reported by VP Membership.

**November County Election:** Dr. Bowers reminded attendees of the upcoming elections. She stated that Mr. Frank Thornton, incumbent Fairfield District Board of Supervisor member, has announced that this would be his last term. Dr. Bowers expressed concern at some matters still not addressed in the district – jobs, subsidized housing, training programs, accredited schools, infrastructure repair, property value equity and security and safety.

***Fundraiser (50/50) Drawing***

Wallet on a string	Phyllis Washington
2020 Daily Planner	Jeri ?
Chinese vase	Jeneen Walker
50/50 (\$17)	Carmen Daugherty (donated back to Association)

*Thank you to all persons who donated items to the fundraiser and to those who won and donated back.*

***Questions/Concerns/Announcements***

United Methodist Church “All Stewed Up” Brunswick stew sale @\$8/quart and yard sale with rental space for \$10 on Saturday, September 21<sup>st</sup>.

**ADJOURNMENT**

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

*Phyllis M. Washington*, Assistant Secretary