

**Northern Henrico Civic Association Meeting**  
**Minutes**  
**5/8/18**

The meeting was called to order by President Dr. Delta Bowers at 7:05 p.m. Everyone was welcomed to the last meeting of the fiscal year. We stood and pledged allegiance to the flag of the United States of America.

**Community:** Dr. Walker from CAT Theatre proposed a design for a handicap accessible bathroom. It is proposed that the bathroom be placed down the left hallway (when facing the stage) near that exit. Plans have been drawn by an architect who is using pro bono hours; therefore, it is not costing the organization anything. There may be some grandfathering in of rules and regulations by the County regarding renovations as to what is being asked and what may be requested to bring the building up to code. That will be factored in as things move forward. CAT feels that they could attract a larger audience with the availability of a handicap accessible bathroom. The Bifocals Group, which are senior actors who put on plays at senior homes, may be approved for a grant that may be helpful in getting some funds to help with the building renovation. This is just a starting point at this time.

**Review/Approval of Minutes:** Ms. Lisa Walker motioned and Mr. Ken Walker seconded that the minutes of 03/13/2018 be approved as received. Motion was carried.

**New Business:**

**Security:** Officer Gough reported breaking and entering on Chamberlayne Ave, unlawful entry on Noble Ave, car break in and unlocked vehicle on Noble Ave, larceny from an auto on Overbury, larceny break in on Point Hollow, and on Clauson Road a fraud situation. Lock your vehicles and don't leave important items including your hand gun in the car. Remember to be aware as kids are getting out of school soon and will be out and about. *"See something say something."*

Homeless people continue to panhandle and there seems to be more of them. If you give them money they will continue to be out there. There is no homeless shelter in the County. Someone living at the old McDonalds on Chamberlayne was arrested. Someone in the "Dumpster Canal" (dumpster canal is the group of dumpsters on Chamberlayne near I-95) was arrested. Send officer addresses if we see cars that are parked in the wrong direction. Officer Gough was thanked for taking care of the bus situation.

PAL buses are allowed to park at the Chamberlayne Shopping Center. Mr. Cook, the owner of the shopping center, is working with the schools in handling the parking situation. Panhandler with a baby carriage has been seen in the area; she does have somewhere to live. She has been seen walking down I-95; the police are aware. If you see dangerous situations on the road call the police such as skateboarders on the road, etc. We can talk to our County Supervisor about panhandling. The Board has a meeting on Monday, May 14, 2018. Officer Gough was thanked for her service.

**Community Maintenance:** Mark Ballos, Zoning Inspector for Henrico informed that grass should be below 12 inches. The County will site someone if their grass is too high, give them time to cut it or cut it for them at a cost. Contact Mr. Ballos at this email address [Ba41@henrico.us](mailto:Ba41@henrico.us) about grass, trash, inoperable vehicles, etc. Vacant properties are being tracked as they are becoming a nuisance. Affordable housing, chipping paint, falling down structures, shutters on the ground, are all concerns for the neighborhood. Virginia Center Commons is under scrutiny as the developer needs to pay the taxes, pressure to clean up and fix parking lot, fire and police departments are intervening regarding the shopping center. Hotel on exit 82 no news at this time other than cut grass. McDonalds trespassing enforcement sign will be put in place. No signs of a tenant as of yet. Faded or bent Neighborhood Watch Signs will not be replaced unless someone pays for it. Neighborhood Watch signs may be obtained at a cost. Trees have been cut down on property at corner of Diane Lane and Pilgrim. There has been equipment there. Concerns about what is going on. Member suggested to possibly approach owner about a beautification project there. Member reported a lot of cars parked in front of group home on Luray Dr., sometimes obstructing their mailbox. Officer Gough stated that she will speak with group home owner. She further stated that it is legal to park cars on the street just park in the right directions. The County is planning to repair some of the water and sewage lines in the area. No news on O'Reilly's at this time. Mr. Ballos was thanked for his assistance.

**Election of Board of Directors 2018/19:**

President Bowers presented the Nominees. Correction was made to distinguish the titles Secretary and Assistant Secretary vs. Co-Secretaries.

President	Delta Bowers
VP Of Community Relations	Lisa Walker
VP of Membership	Carmen Daugherty
VP of Building Operations	Charlie Hicks
Treasurer	Phillip Kirby
Secretary	Deborah Norris
Assistant Secretary	Phyllis Washington

Motioned that nominees for the Board be accepted by Sara Fleming. Seconded by Ken Walker. The motion was carried. Efforts are being made to improve and maintain our community.

**National Night Out-August 7, 2018, 6:00 p.m. - 9:00 p.m.:**

Mr. Bill Schmidt is in charge of coordinating this event which will be held at four sites: NHCA Community Building- Dr. Bowers organizer; Mennonite Church; Chamberlayne Baptist Church; and Chamberlayne Heights Methodist Church- organizers Leslie and Betty Winston. Flyers will be posted and distributed door-to-door. Each location has different events: pot luck dinner, cook out, ice cream party, police and fire personnel attend, sometimes County leaders come, membership promotion is encouraged, and brochures are distributed. There were 319 attendees last year and 17 volunteers. Volunteers were again solicited for this year to help with flier distribution, setup, food, drink, take down, etc. Thank you to Mr. Schmidt for his efforts.

**Belmont Golf Course:** Henrico County is looking for a 3<sup>rd</sup> party to assist with operating Belmont as a golf course. The golf course is losing money and they are talking about making changes that will benefit the residents. We want to keep our property values up. Belmont is the

only golf course in Virginia that the PGA was played on. The course is a championship course. The matter will be an agenda item at the Board of Supervisors meeting in May.

## **NHCA Old Business**

**Marketing:** Dr. Bowers announced that Mr. Winters is our webmaster.

**Building & Grounds Update:** Capital Landscaping is still maintaining the lawn. All of the poison ivy has been cut out of the property.

**Community Events:** NHCA members have a discount with Chickahominy Aquatics. CAT Theatre also has a discount. Community members may attend 9 shows for \$100.

**Membership Drive Update:** Carmen Daugherty reported that some dues were received at tonight's meeting. We are still not matching our membership numbers from last year. The Annual membership letter went out on 5-7-18.

**Treasurer's Report:** Phillip Kirby provided an overview of two reports:

*Fiscal Year 2017-2018 for the period ending April 30, 2018*

Beginning balance \$19,129.06; total income \$23,668.38; total expenses \$24,345.36; cash balance to date, \$11,468.73. Motioned by Joyce Newsome and seconded by Sara Fleming to accept the Financial Report. Motion carried.

*Proposed Budget for 2018-2019*

Several questions were raised and discussion ensued regarding budget line items, recommendations to increase CAT rent cost, look at another insurance company for better pricing, HVAC unit efficiency, increased utility cost, membership dues projection, use of Capital Campaign funds, etc. It was determined that the proposed budget required further review.

Motioned by Lisa Walker and seconded by Friend Wells that the members empower the Executive Board to adjust and approve the proposed budget pending renegotiation with CAT. The motion carried. The final budget will be communicated to the membership via email.

## **Members' Suggestions/Recommendations/Concerns:**

To increase membership it was suggested that we use Street Captains, post more signage, and possibly present at a meeting at the Chamberlayne Elementary School to get more information out to people. Use of [www.Nextdoorneighbor.com](http://www.Nextdoorneighbor.com) as a method of keeping in touch with the neighborhood may be helpful. Congrats to Ms. Ruby Anderson on getting her real estate license.

**Fundraiser (50/50 Drawing):** Gifts- Drawing of 2 Floatable navy blue backpacks won by Ms. Walker and Ms. Sam Banks. Fanny pack won by Ms. Carmen Daugherty. Ove Glove won by Mr. Hicks, Duffle Bag won by Ms. Walker, and \$30 won by Ms. Carmen Daugherty who donated it back to the organization.

The meeting was adjourned 8:45p.m.

Minutes respectfully submitted by *Deborah F. Norris*, Secretary